



S. Thomas' College, Bandarawela

Calendar for 2013

1st Term
8th January to 5th April

January

- 7th Mon : Open Chapel Service & Staff Meeting
Boarders Return
8th Tue : School Reopens
14th Mon : *Tamil Thai Pongal Day – Holiday*
15th Tue : Admissions to Grade 1
16th Wed : Grade 2 PTA Meeting - 11.00 am
17th Thu : Grade 3 PTA Meeting - 11.00 am
18th Fri : Grade 4 PTA Meeting - 11.00 am
SCM Retreat
20th Sun : Founder's Day
21st Mon : **Founder's Day Service**
22nd Tue : Grade 5 PTA Meeting - 11.00 am
25th Fri : *Meelad-Un-Nabi (Holy Prophet's Birthday) – Holiday*

February

- 4th Mon : *National Day – Holiday*
13th Wed : Ash Wednesday
15th Fri : **Inter House Sports Meet**
22nd Fri : Mid Term Reports
24th Sun : Big Match Motor Rally
25th Mon : *Poya Day – Holiday*
28th Thu : Staff Cricket Match Gurutalawa vs. Bandarawela

March

- 2nd Sat : **Uva Thomian Cricket Encounter**
5th Tue : Grade 6 PTA Meeting - 11.00 am
7th Thu : Grade 7 PTA Meeting - 11.00 am
11th Mon : Grade 8 PTA Meeting - 11.00 am
12th Tue : Grade 9 PTA Meeting - 11.00 am
16th Sat : **Primary School Sports Meet**
21st Thu – 1st Mon : 1st Term Test
26th Tue : *Poya Day – Holiday*
28th Thu : Maundy Thursday
29th Fri : *Good Friday – Holiday*

April

- 5th Fri : Closing Chapel Service & Assembly
20th Sat - 24th Wed : **S.L.A. Ratnayake Memorial All Island Under 16 Badminton Team Championships**

2nd Term
7th May to 8th August

May

- 6th Mon : Open Chapel Service & Staff Meeting
Boarders Return
- 7th Tue : School Reopens
- 11th Sat : New G.C.E. (A/L) Parents Meeting and Registration
- 13th Mon : Grade 12 Classes Commence
- 22nd Wed : **Wesak Lantern Competition**
- 24th Fri : *Wesak Full Moon Poya Day – Holiday*

June

- 1st Sat : **Meelad-Un-Nabi Celebration**
- 3rd Mon : Grade 11 PTA Meeting - 11.00 am
- 4th Tue : Grade 10 PTA Meeting - 11.00 am
- 8th Sat : Grade 13 PTA Meeting - 10.00 am
- 21st Fri : **Poson Bakthi Gee**
- 28th Fri : Mid Term Reports

July

- 11th Thu – 17th Wed : A/L Final Term Test
- 13th Sat : **Kalai Vizha**
- 18th Wed : Grade 13 - Paper Discussion
- 19th Thu : Grade 13 - Paper Discussion
Service of Blessing
Study Leave – Grade 13
- 22nd Mon : *Poya Day – Holiday*
- 23rd Tue : **Annual Prize Giving**
- 25th Thu - 2nd Fri : 2nd Term Test

August

- 8th Thu : Closing Chapel Service & Assembly

3rd Term
10th September to 6th December

September

- 9th Mon : Open Chapel Service & Staff Meeting
Boarders Return
10th Tue : School Reopens
19th Thu : *Poya Day – Holiday*

October

- 1st Tue : Children's Day
7th Mon : Teachers' Day Celebration
12th Sat : **Vani Vizha**
15th Tue : Mid Term Reports
16th Wed : *Hadji Festival Day – Holiday*
18th Fri : *Poya Day – Holiday*

November

- 7th Thu – 15th Fri : G.C.E. (O/L) Final Term Test
18th Mon : Grade 11 Paper Discussion
19th Tue : Grade 11 Paper Discussion
Service of Blessing
Study Leave - Grade 11
21st Thu - 29th Fri : 3rd Term Test

December

- 1st Sun : **Service of Nine Lessons & Carols**
5th Thu : Boarders Nite
6th Fri : Closing Chapel Service & Assembly

Daily Routine

Monday	Religious Meetings Christian Students – Grade 1 – 13 College Chapel Buddhist Students – Grade 1 – 5 Primary School Buddhist Students – Grade 6 – 13 Gymnasium Hindu Students – Grade 1 – 5 Primary School Hindu Students – Grade 6 – 13 Pavilion Left side Islam Students – Grade 1 – 13 Pavilion Right side
Tuesday	General Assembly Primary School (Headmaster) Religious Meetings Christian Students – Grade 6 – 13 College Chapel Buddhist Students – Grade 6 – 13 Gymnasium Hindu Students – Grade 6 – 13 Pavilion Left side Islam Students – Grade 6 – 13 Pavilion Right side
Wednesday	General Assembly Middle School (Headmaster) Religious Meetings Christian Students – Grade 1 – 5 & 9 - 13 College Chapel Buddhist Students – Grade 1 – 5 Primary School Buddhist Students – Grade 9 – 13 Gymnasium Hindu Students – Grade 1 – 5 Primary School Hindu Students – Grade 9 – 13 Pavilion Left side Islam Students – Grade 1 – 5 & 9 – 13 Pavilion Right side
Thursday	General Assembly Upper School and A/L (Headmaster) Christian Students – Grade 1 – 8 College Chapel Buddhist Students – Grade 1 – 5 Primary School Buddhist Students – Grade 6 – 8 Gymnasium Hindu Students – Grade 1 – 5 Primary School Hindu Students – Grade 6 – 8 Pavilion Left side Islam Students – Grade 1 – 8 Pavilion Right side
Friday	Religious Meetings Christian Students – Grade 1 – 13 College Chapel Buddhist Students – Grade 1 – 5 Primary School Buddhist Students – Grade 6 – 13 Gymnasium Hindu Students – Grade 1 – 5 Primary School Hindu Students – Grade 6 – 13 Pavilion Left side Islam Students – Grade 1 – 13 Pavilion Right side

Islam Students from Grade 6 – 13 could attend the mosque on the 1st and 3rd Friday of each month.

Hostel and College routine

- 5.30 am - Rising Bell
- 6.00 am - Morning prep and breakfast for junior students
- 6.45 am - Prep over and breakfast for senior students
- 7.20 am - First bell
- 7.25 am - Second bell
- 7.00 – 7.30 am - Band and Cadet Practices
- 7.30 – 7.45 am - Morning Sectional Assembly / Religious Observances
- 7.45 – 7.50 am - Role call
- 7.50 – 8.30 am - First Period
- 8.30 – 9.10 am - Second Period
- 9.10 – 9.50 am - Third Period
- 9.50 – 10.30 am - Fourth Period
- 10.30 – 10.50 am - Interval
- 10.50 – 11.30 am - Fifth Period
- 11.30 - 12.10 pm - Sixth Period
- 12.10 – 12.50 pm - Seventh Period
- 12.50 – 1.30 pm - Eighth Period
- 1.30 – 1.35 pm - Role call, College Song – School over
- 1.40 – 2.30 pm - Lunch for Seniors
- 2.30 – 3.30 pm - Resting time (Boarders should be in their respective dormitories)
- 3.30 – 4.00 pm - Tea Interval
- 4.00 – 5.30 pm - Games time (All the dormitories will be locked)
- 5.30 – 6.00 pm - Bath time
- 6.10 pm - First bell for evening prep
- 6.15 – 6.45 pm - Prep for junior students in the dining hall
- 6.15 – 7.15 pm - Prep for senior students
- 6.45 – 7.15 pm - Dinner for junior students
- 7.20 – 8.00 pm - Dinner for senior students and silence reading time in the dormitory for junior students
- 8.20 – 9.00 pm - Room time and reading for senior students
- 9.15 pm - Lights off

College Account No. 0 3 7 1 0 0 1 8 2 5 9 4 8 3 2
Peoples' Bank Bandarawela Branch

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RULES OF CONDUCT FOR ALL STUDENTS

In order to function efficiently, every School needs certain rules and guidelines which are there to protect both the individual and the School.

A school functions more easily and more effectively with clear standards of behaviour and manners. Because misbehaviour can range from minor breaches of the school rules to more serious offences, it is important that pupils are aware of the consequences of unacceptable behaviour both in and out of school. They should know in advance the school's policy for deterring and correcting such behaviour. The guidelines which follow provide part of the framework for developing the self-discipline and individual responsibility which are essential in any community.

1. Students are expected to conduct themselves with dignity and common sense at all times. The School's prestige and standing depends upon its Students who should do nothing to harm its reputation
2. All students should be present in School by 7.15 in the morning. If they come to school before 7.00, they cannot go to their classrooms until 7.00. Late comers will have to obtain permission from the Headmaster to enter Class.
3. Students in the Lower, Middle and Upper School should attend their General Assembly, and Sectional Assembly on other days.
4. Students should have due regard for the amenities and property of the School.
5. There are unwritten rules, dictated by common sense, which must also be observed.
6. Student should be polite to all members of the school community and to all visitors to the School.
7. Pupils should move around the school in a quiet and orderly manner.
8. Every effort must be made to keep the premises and locality tidy. Litter should be deposited in the bins provided.
9. Nobody may climb banks, fences or walls, or climb through any window, or do anything to damage or disfigure the school property, either inside or outside the buildings.
10. Except under the supervision of a member of the staff pupils must not interfere with electrical fixtures.
11. Damage to the college property should be reported immediately to a person responsible
12. Chewing gum, Smoking, consuming alcohol and the taking of drugs are forbidden and it is an offence to keep smoking materials, alcoholic drinks or drugs. This includes pupils travelling to and from school.
13. Gambling is forbidden.
14. Borrowing money, articles of clothing or other valuables is not allowed.

15. MP3, CD and cassette players, radios, walkmans, Toys of any kind, Video Cassettes, Audio Tapes, Video Games and Video Cameras etc may not be used within School.
16. Mobile telephones should not be used in the school and dormitories.
17. Students being in possession of Magazines, CD's, Literature and papers consisting of unacceptable literature would lead in the dismissal of the student from the school.
18. Students should not be found in the tuck shop or sanasa sales outlet during class hours.
19. A student should obtain written permission from the Headmaster to enter any class other than his even for an official matter.
20. Students are not permitted to collect money from their fellow students for any activity without obtaining prior permission from the Headmaster.
21. Students are not allowed to visit their friends in the sickroom during class hours.
22. The keeping of chemicals, fireworks, catapults, knives etc is strictly forbidden.
23. Theft is a criminal offence and the School regards it equally seriously. Punishment will range from suspension to expulsion for recurrent cases.
24. All forms of bullying will be dealt by the Headmaster. Sexual harassment, either verbal or physical, is recognized as a particularly serious form of bullying. All bullying should be reported and will be treated extremely seriously.
25. The sanctions for vandalism may vary from detention and restitution of the damage to expulsion, according to the severity of the offence.
26. All students must be in their school uniform when they enter the school premises on School Days.
 - a. White Shirt
 - b. White Trousers (up to year 9, Blue Trousers)
 - c. Black laced shoes with white socks.
 - d. Pupils are expected to be clean and tidy, to conform to the school dress regulations and to take a pride in their appearance.
 - e. In general, jewellery must not be worn with school uniform.
 - f. Pupils' hair should be kept at a reasonable length and unacceptable colours and styles will not be permitted.
 - g. Primary playground area is out of bounds for Middle and Upper school students at all times.
 - h. Kitchen and dormitory areas are out of bounds at all times for day scholar students.